



REACH Ministries

Non-Negotiable Confidentiality Contract

The following statements are non-negotiable for staff, volunteers, and community members involved in any REACH programs, events, and/or general operations where REACH families are present and information is exchanged.

1. Confidentiality is to be maintained at all times
 - a. Do not reveal names of REACH family members to anyone outside the context of REACH.
 - b. Do not share the location of REACH events, or families' homes, school, or work.
 - c. Do not repeat sensitive conversations that pertain to REACH families.
 - d. Do not take pictures of any family members without prior permission from staff.

2. If you desire to continue a relationship with REACH families outside of REACH events, please follow these guidelines:
 - a. Do not initiate communication over Facebook or other social media sites.
 - b. If youth is under 18, you must have parental consent to initiate or continue friendship online.
 - c. Mail/Phone: All initial contact with families must take place through REACH staff/office. We will forward mail or pass on phone information.
 - d. Volunteers and their families may not offer goods or services to any REACH participant for the purpose of deriving economic or material benefit. Furthermore, volunteers and their families may not disclose or use information relating to REACH business for personal profit or advantage.

3. All volunteers, including their family members and friends, must attend appropriate training and be approved, before they will be allowed to participate at REACH events.

4. Collaborate with the REACH staff before publishing, presenting, or releasing information regarding REACH.

Individuals not following this contract will not be allowed to participate.

If there are any questions about this policy, please contact REACH for further explanation.

Company/Organization (if applicable)

Printed Name (and title)

Email address Phone number

Signature Date